

CHARITABLE DONATIONS POLICY

Collett Services is committed to supporting causes that improve the quality of life for the residents of their communities. The organization frequently makes donations to local schools, civic groups, and church groups in the communities it serves.

Contributions Policy

- The organization must be a 501(c)(3) or non-profit organization.
- Requests should be submitted at least 30 days prior to the event to allow proper time to evaluate the request.
- Complete proposals include a description of the organization, and its mission.
- Complete proposals will be considered monthly. Incomplete proposals or those with deadlines within 30 days of submission may not be considered.

Preferential consideration is generally given to requests where the following apply:

- The recipient is a local community organization in areas serviced by Collett Propane.
- Money donated will be spent in the area.
- Money donated will directly benefit children, first responders, veterans, current service members, or their families, living in the Collett Propane service area.
- Money donated will benefit a significant group of people (as opposed to a single person.)

Completed Charitable Donation Request applications and supporting documentation may be submitted by mail or email:

Collett Services
Attn: Charitable Donations
1525 Burnett Drive
Xenia, OH 45385

Please direct questions regarding Collett Service's Charitable Donations Policy to Mike Newton at (937) 372-9194 or email to mike.newton@collettservices.com.